



Interior Renovations Removing a Load Bearing Wall: Guide for Building Permit Applications

These are general guidelines only; more information may be required on a case-by-case basis

Required Documents for Building Permit Application

- Fully completed application preferably via CloudPermit at ca.cloudpermit.com, or a fully completed hardcopy application form completed at the Municipal Office
- Owner Authorization form, if applicant is not the property owner
- **1 set of electronic construction drawings (PDF only) with the required designer stamp** (BCIN, Architect, Engineer as applicable)

All documents to be submitted electronically in PDF format

Construction Drawings Requirements

Plan view (for the floor level where the wall is being removed)

- Indicate direction of the existing floor joist span
- Note new beam sizes and supports
- Provide distances measured from the new beam to the next wall or beam that is supporting the floor joists (for each side of the beam)
- Plan view (for all floor levels above and below the floor where the wall is being removed)
- Indicate direction of the existing floor joists span
- Show all existing beams below the new posts from above including sizes and post locations
- Provide distances measured from the existing beam to the next wall or beam that is supporting the floor joists (for each side of the beam)

Building Permit Fees

Please refer to the Township of Mapleton's [Fees & Charges By-law](#) in effect at the time of application for current rates. These fees are payable upon collection of the Building Permit and cover all plans review, building permit, and resulting inspections.

Need Assistance?

Reach out for assistance any time at building@mapleton.ca or 519-638-3313 X029. Application forms, schedules, and other documents are available on the Building Department webpage under [Building Permit Guides and Documents](#) - Additional Application Forms and Schedules.

Note: Once a Building Permit application has been submitted, questions can be asked directly to Building Department staff through the workspace within Cloudpermit.

Township of Mapleton

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